

## 田景邨浸信會呂郭碧鳳幼稚園

### 2019/20 學年幼兒班(K1)入學申請注意事項

#### 索取申請表格方法：

1. 於本幼稚園網頁下載
2. 於辦公時間內親臨本幼稚園索取
3. 家長必需如實填寫《新生入學申請表》，以便校方跟進及聯絡。所有資料只供學校記錄及聯絡之用。

#### 遞交申請表格：

請家長把已填妥的《新生入學申請表》，連同 3 個回郵信封及孩子的「香港出生證明書」副本或其他居港證明文件副本一併寄回或交回本校。

#### 報名費：

本校只會在面見申請者當日才收取港幣 40 元報名費。基於學額所限，校方不可能取錄每位參與面見的學生，取錄與否，校方概不會退還上述費用，敬請家長留意。

#### 申請「幼稚園入學註冊證」：

1. 在幼稚園教育計劃（「計劃」）下，每名可在本港接受教育的學童只會獲發一張註冊文件，而所有參加「計劃」的幼稚園，只可取錄 持有有效註冊文件的學童。
2. 家長須於 2018 年 9 月至 11 月期間為其子女向教育局申請「幼稚園入學註冊證」(下稱「註冊證」)。  
有關「註冊證」的申請細則，請瀏覽教育局網頁([www.edb.gov.hk](http://www.edb.gov.hk))。

#### 收生準則：

1. 就近入學
2. 面見表現
3. 視乎申請者家庭實際需要。如申請全日班，有家庭需要的申請人可獲優先考慮 (請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

#### 面見安排：

1. 本校將按幼兒的出生年份，分階段面見適齡入學幼童
2. 面見日定於每年 11 月進行，校方將以郵寄方式，通知家長面見學童的日期及時間
3. 以小組形式及/或個別面見
4. 家長須陪同兒童參與面見

#### 取錄結果公布：

本幼稚園將於 2018 年 12 月 21 日前以郵遞方式通知家長幼兒班取錄結果。

#### 註冊安排：

1. 正選生：家長須於 2019 年 1 月 10 日至 12 日(「統一註冊日期」)內的指定時間到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。
2. 備取生：本幼稚園會發出通知，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。本校將會銷毀所有未獲取錄之申請人的資料。
3. 家長請留意，如未能在指定的註冊日期提交「註冊證」/「入學許可書」，本幼稚園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
4. 2019/20 學年半日班的註冊費為港幣 970 元正，全日班的註冊費為港幣 1570 元正。如有關兒童入讀本校，本校會於入學首個月退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會儘快退回「註冊證」/「入學許可書」，但註冊費將不獲退還。在取回「註冊證」/「入學許可書」後，本幼稚園亦不會再為該兒童保留學位。

#### 查詢：

電話：24557187

電郵：[tinking@tkkg.edu.hk](mailto:tinking@tkkg.edu.hk)

地址：屯門田景路 38 號兆邦苑地下 1-10 號

本校辦公時間：星期一至星期五，上午 9 時正至下午 5 時正，公眾假期除外。

**Tin King Estate Baptist Lui Kwok Pat Fong Kindergarten**  
**Information on Admission to K1 Classes in the 2019/20 School Year**

**Collection of application Forms:**

1. Download from the school website
2. Obtain from the school in person
3. Please complete the application form in BLOCK CAPITAL LETTERS.

**Return of Application Forms:**

Please return the completed application form by post or by hand, and enclosed with the following documentation:

- Copy of birth certificate;
- Three self-addressed stamped envelopes.

**Application fee:**

A non-refundable application fee of \$40 is charged on the date of interview.

**Application for the “Registration Certificate for Kindergarten Admission”**

1. Under the kindergarten education scheme (Scheme), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred to as “RC”) to EDB from September to November 2018. The “RC” will be open for applications in September 2018 and EDB will announce and upload the details of application onto EDB’s website ([www.edb.gov.hk](http://www.edb.gov.hk)) in due course.

**Admission Criteria**

1. Applicant who resides near to us
2. Interview performance
3. The applicant from families in need will be given due priority consideration when applying for whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

## **Interview Arrangements**

1. We will arrange interview for all applicants. Applicants selected for interview according to their year of birth; we will notify you of the interview time by post
2. Interviews will be conducted in November 2018
3. Group and/or individual interviews will be arranged
4. Parents should accompany their child for the interview

## **Announcement of Admission Results**

We will inform parents of the K1 admission results before 21 December 2018 by post.

## **Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 10 to 12 January 2019 ("Centralised Registration Dates") by submitting the "RC" / "AP" to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the "RC" / "AP" to the kindergarten and pay the registration fee. Personal data on an unsuccessful applicants will normally be destroyed 3 months after "Centralised Registration Dates".
3. Please be reminded that if parents cannot submit the "RC" / "AP" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
4. The registration fee for 2019/20 K1 place is HK\$970 (Half day classes) / HK\$1570 (Whole day classes). If the child concerned studies in the kindergarten, the registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "RC" / "AP" as soon as possible but the registration fee will not be refunded. Upon obtaining the "RC" / "AP", the kindergarten will no longer keep the school place for the child.

## **Contact Us**

Telephone no.: 24557187

E-mail address: [tinking@tkkg.edu.hk](mailto:tinking@tkkg.edu.hk)

Address: Units 1-10, G/F., Siu Pong Court, 38 Tin King Road, Tuen Mun, N.T., H.K.

Office hours: 9:00 am to 5:00pm , Monday to Friday, except for public holidays.